

STETCHWORTH PARISH COUNCIL

Clerk: Mrs. Karen Peck

Email: clerk@stetchworth-pc.gov.uk

AGENDA

Notice of Meeting to be held on 15th September 2026 at The Ellesmere Centre (Gredley Room) at 6.30pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

K Peck 07.09.2026

- 150926/1 Apologies for Absence (Local Government Act. 1972 s.85 (1))**
To receive and approve apologies for absence.
- 150926/2 To Receive Declarations of Pecuniary and non-Pecuniary Interest**
Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.
- 150926/3 Open Forum for Public Participation**
An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.
- 150926/4 To Approve the Minutes of the Annual Meeting of Stetchworth Parish Council held on 9th July 2026**
- 150926/5 To receive District & County Councillors' Reports**
- 150926/6 To receive the Ellesmere Centre Report**
- 150926/7 Council Business:**
- a) 23 Coopers Close – Parish Owned Tree – To note works complete and awaiting report from contractor
 - b) To discuss, review and approve the Ellesmere Centre Lease documentation
 - c) To approve 2026-2027, Pay Award and necessary action by the payroll company
 - d) To note the Council has one vacant post for a Parish Councillor
 - e) To discuss the recent reports of an unpleasant smell throughout the village
 - f) To discuss Skate Park proposal from a Community Group
 - g) To discuss play area inspections
 - h) To note the Parish Council has completed the recent updating Cambridgeshire's Rights of Way Improvement Plan
 - i) To note the introduction of East Cambs district wide Public Spaces Protection Order (PSPO) on 4th August 2026
 - j) LGR Case Burwell and Woodditton
- 150926/8**
- a) **Finance** - to approve accounts for payment:

July 2026		
RH Landscapes – Grass Cutting	BACs	£171.60
HMRC, Wages and Expenses	BACs	£588.52
TBM – Microsoft 365 and support	BACs	£35.86
Redshoes Accounting - payroll	BACs	£52.20
SSE – Street Light Energy	DD	£71.64
Capalc – Membership Renewal	BACs	£397.98
Unity Trust Bank – Service Charge	BACs	£7.00
August		
TBM – Microsoft 365 and support	BACs	£35.86
The Ellesmere – Room Hire	BACs	£12.00
HMRC, wages	BACs	£530.22
RH Landscapes -Grass Cutting	BACs	£343.20
SSE – Street Light Energy	BACs	£75.77
Unity Trust Bank – Service Charge	BACs	£7.00
 - b) To note monies received:
HMRC VAT Refund £148.53
 - c) To accept bank reconciliations for 31st August 2026
- 150926/9 Planning**
- (a) To receive planning application decisions and tree works: -
26/00800/ADN St Peters Church Church Lane Stetchworth – pending consideration
Advertisement Display Noticeboard
 - (b) To consider planning applications received: -
None
- 150926/10 Date of Next Meeting & Matters for Future Consideration –Thursday 12th November 2026** at 7pm in The Gredley Room, Ellesmere Centre